



EDUCATIONAL MODULES

Advocacy 101 Communication

- Objectives
- How We Communicate
- Listening Skills
- Four Main Goals of Communication
- Face to Face Communication
- Non-verbal Communication
- Three Indicators of Close Mindedness
- Benefits of Effective Communication
- Communication Activities:
 - Lions Leadership Institute Communication Assessment
 - How do You Communicate?
 - People at Meetings

Conflict Resolution

Agreeing to Disagree

Developing the Leader Within

- Handout of Presentation
- Narrative of Presentation
- Strategies to Become a Successful Leader
- Attributes of a Good Leader
- Leadership Interactive Activities:
 - Are You Smarter than a Kindergartner?
 - Horse Barn

Fund Raisers

Ice Breakers & Mixers

- Alphabetic Introductions
- Auxiliary Bingo
- Bingo and Mingle
- Can You Follow Directions?
- Christmas with The Right Family
- Dessert Mixer
- Fun "Get to Know You" Questions
- Guess Who It Is
- Have You Ever
- M & M's Game
- Make A Date
- Mumble Jumble
- Penny Story
- Personal Bingo
- Team Building Icebreaker Steps

Leading a Brainstorming Session

- When to Use Brainstorming
- Ground Rules for Brainstorming
- How to Lead a Brainstorming Session
- Processing Brainstorming

Meeting Evaluations

- Why Use Evaluations?
- Quick Meeting Evaluation
- Meeting Assessment
- Meeting Evaluation: Participation and Discussion
- Leadership/Participant Meeting Evaluation
- Meeting Assessment Questionnaire
- Meeting Evaluation Reflections

Recruitment of Volunteers/Auxiliaries

- Recruitment of New Members
- Friend Raisers
- How to Recruit Younger Members
- How to Recruit Baby Boomers
- How to Recruit Male Volunteers
- Volunteer Opportunities

Role Play to Solve Problems

- General Information
- Role Play Guidelines for Small Groups
- Ideas to Make Your Presentation Stronger
- Scenarios to Role Play

EDUCATIONAL MODULES AND CONSULTATION SERVICES

So, You're Planning a Meeting

- Why Am I Calling This Meeting?
- Types of Meetings
- Developing Ground Rules
- Strategies for Conducting Effective Meetings
- Meetings/General Information:
 - Purpose
 - Planning
 - Participants Information
 - Developing Agenda
 - Presiding at Meetings
 - Handling Motions
 - Voting
 - Recording Minutes
 - Parliamentary Procedure
 - Reports and Retention of Records
 - Annual Reports
 - Finance
 - Helpful Information on Frequently Used Motions
 - Parliamentary Procedure at a Glance

Stages of Development

Stage One: Forming
Stage Two: Storming
Stage Three: Norming
Stage Four: Performing
Stage Five: Closure
Participant Handout Packet

Unique Services

NOTE: All Educational Modules, as well as all confidential Consultation Services, or issues specific to your organization, are available free of charge by emailing.

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